

Accommodation Application Notes

Thank you for your interest in membership of Goodenough College, which provides single, couples' and family residential accommodation for the duration of people's study in London but subject to an annual review. We consider students undertaking full time studies toward postgraduate level qualifications awarded by institutions in London, including specialist qualifications in medicine, music, the visual arts and drama. We welcome applications from all nationalities. Bachelor degree studies are not eligible.

Single study bedrooms are for single occupancy and share single sex facilities (not en-suite).

Flat/family accommodation is offered to (committed/civil) couples, with or without accompanying children and only the principal applicant must meet our entry criteria. Nannies are only accommodated in exceptional circumstances. Flats are not allocated to groups of single students, friends or siblings under any circumstances. Pets are not permitted. If you accept a single study bedroom and bring your partner or children or if you accept a flat and come without your partner or children our offer will be withdrawn. Goodenough College has a no smoking policy in all its accommodation and public areas.

The following enclosures - in English or with English summaries, notes or translations - must be included:

Proof of funding: approximately GBP13,000 per annum will be required for living expenses – based on a single study bedroom, food and personal expenses for a year. Please provide a copy of the following for yourself and your partner if he/she is accompanying you:

:: Scholarship offer including the duration and amount of the scholarship;

:: A letter from a parent or sponsor confirming they will guarantee payment of any shortfall in your accommodation charges if necessary. The College will not accept a bank statement or status enquiry;

:: A letter from your employer, if applicable, showing the duration and salary/fellowship you will be receiving whilst with us.

* Students joining part way through their studies will need to provide confirmation that their scholarship/fellowship has been extended for 2010/11 or a letter of guarantee from someone who is willing to cover any shortfall in their accommodation charges.

Proof of study: a copy of your (and your accompanying partner if applicable) postgraduate course/professional medical study acceptance documentation from the institution in London you (both) will be attending. This must show your start date or confirmation of enrolment for 2010/11, duration or end date of your course, mode of study (e.g. full time), department (e.g. computing) and/or programme/course of study (e.g. Opera training - Tenor) and qualification aimed for (e.g. MSc).

* Students joining part way through their studies will need to provide a copy of re-enrolment for 2010/11 or a progress report from their supervisor or department head confirming they have met their institution's conditions and that they are expected to re-enrol full-time for the 2010/11 academic year.

2 References: do not need to be addressed specifically to the College. References should be academic or professional and cover academic and extracurricular interests and activities where possible. Whilst personal references are not an acceptable alternative, we do welcome references from past or present College members.

2 Passport size photographs per adult: good quality jpg's can be emailed to: admissions@goodenough.ac.uk.

Recent CV or Resume

Returning your application: Please return your completed application by post to the address on page 5. Faxed applications cannot be accepted. Supporting documents should be copies, as they will not be returned. Your application will not go forward for consideration unless it is complete.

Application process: Members of Goodenough College are selected on the basis of quality and balance between academic discipline, nationality and assessed contribution to College life. For that reason there are no deadlines and the College does not operate a waiting list but we will make every effort to make offers in good time. The Admissions Office will acknowledge your application upon receipt and your application will continue to be considered as vacancies arise past your original 'taking up place' date. Repeat applications are not given priority. The College cannot enter into dialogue over the likelihood of an offer being made. If we have not made you an offer this is because we do not have a suitable vacancy. Un-offered applications will expire and be archived in May 2011.

2 recent passport photographs of principal applicant	For office use 2010 LH WGH M F D C
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Eligibility is restricted to those who are registered for full time postgraduate studies in London
Goodenough College has a no smoking policy in all its accommodation and public areas

PART 1 To Be Completed In Full By All Applicants Using CAPITAL LETTERS

Applicants for couples & family accommodation must also complete PART 2 of this form, giving details of accompanying family

Details Of Sole Or Principal Applicant	
(Please give names in full using CAPITAL LETTERS)	
Family name : _____	Birth date (dd/mm/yy) : _____
First names : _____	
Name known by : _____	Title (Mr/Ms/Mrs/Miss/Dr/Prof) : _____
Nationality : _____	Gender (M/F) : _____
Contact address using CAPITAL LETTERS Codes : Country - Area - Number Telephone - - Mobile - - Fax - - Email	Next of kin (not accompanying partner) and using CAPITAL LETTERS Name : Relationship : Address : Codes : Country - Area - Number Telephone - -
Proposed date of taking up place (dd/mm/yy) :	Proposed date of leaving place (dd/mm/yy) :

Please note that it is very important that you notify us of any change to your contact email/postal address and telephone numbers so that we can contact you immediately if we are able to offer you accommodation.

Proposed Course Of Study	
Subject :	Degree / Qualification to be taken :
University/Institution :	If employed, give name and address of employer :
Course start date (dd/mm/yy) :	Course end date (dd/mm/yy) :

PART 2 To Be Completed By Applicants For Couples & Family Accommodation Only

Details Of Accompanying Partner	
(Please give names in full using CAPITAL LETTERS)	
Family name : _____	Birth date (dd/mm/yy) : _____
First names : _____	Name known by: _____
Nationality : _____	Marital status : _____

2 recent passport photographs of accompanying partner

Is your partner working or studying in London – if so please give details

Proposed Course Of Study / Employment (Partner)	
Subject :	Degree/Qualification to be taken :
University/Institution:	If employed, give name and address of employer :
Course start date (dd/mm/yy) :	Course end date (dd/mm/yy) :

Details Of Accompanying Children			
First Names :	Family Name :	Birth Date (dd/mm/yy)	Gender (M/F)

PART 3 Must Be Completed In Full By All Applicants

Financial Details

A single student is likely to need approximately GBP13,000 (British Pound) per annum to cover living/maintenance costs in London

Circle the relevant source of your funding and enclose evidence for yourself and your partner if he/she is accompanying you of :

1 Scholarship - enclose a copy of your scholarship offer which demonstrates clearly the amount, duration and payment basis (monthly, annually) of the scholarship allocated to cover living and maintenance

2 Salary/Fellowship - enclose correspondence from your employer, and/or your accompanying partner's employer, which demonstrates clearly the amount, duration and payment basis of your salary/fellowship

3 Self Funding - enclose a letter from a parent or sponsor confirming that you have the financial resources to fund your stay in London and that they will guarantee payment of any shortfall in your accommodation charges.

A bank statement is not sufficient

Applicant Gross Annual Income/Total Funding - circle: Scholarship / Salary / Self	: GBP
Accompanying Partner Gross Annual Income/ Total Funding	: GBP
LESS: Academic fees from income	: GBP
Total Amount Available Annually	: GBP

Any change in your (or accompanying partner's) financial status including salaries from jobs obtained whilst in London must be reported to us immediately

PART 4 Must Be Completed By All Applicants

Interests And Proposed Contribution Essay – attach separate sheet or expand as required

Your ability to contribute to the College community is as important as your academic achievements. Please describe in about 500 typewritten words what form your contribution will take and how this reflects your motivation for joining the College and your current interests.

What 3 activities do you most want to do, apart from study, while you are at the College?

- 1.
- 2.
- 3.

Please also add a paragraph relating to your partner's interests if applying for couple's accommodation.

College Information

Please tick the relevant box to indicate how you heard about the College – please specify:

- Website:
- Word of Mouth:
- London Academic Institution:
- Home Academic Institution:
- Scholarship Provider:
- Other:

Signature Of Applicant

I certify that to the best of my knowledge the above information is true and correct. I consent to Goodenough College holding and using the information in this application and any information obtained from my referees, on the basis set out in the College Data Protection Policy.

Signature:

Signature of accompanying partner (if applicable):

Date:

Returning This Application

Tick each box to confirm completion and inclusion:

- Parts 1 - 4 completed and part 4 signed
- Funding documents for you and accompanying partner
- Postgraduate course/professional study acceptance documentation for you (and your accompanying partner if applicable)
- 2 written references – must be academic or professional
- 2 recent passport photographs per adult
- Recent CV or Resume

When completed, this form and all enclosures should be posted to:

Admissions Office
Goodenough College
Mecklenburgh Square
London
WC1N 2AB
UK